



**NEW HAMBURG HOCKEY ASSOCIATION
ANNUAL MEETING
WEDNESDAY, MAY 21, 2025
7:00 P.M.
NEW HAMBURG COMMUNITY CENTRE
251 JACOB ST., NEW HAMBURG**

AGENDA

1. Welcome/Call to Order
2. Acceptance of the Agenda
3. Approval of the Minutes of the Previous Annual Meeting (May 22, 2024)
4. Reports
 - a) Registration
 - b) Ice Scheduler
 - c) Financial
 - d) OMHA/Shamrock A/Tri-County/Southern Counties/Grand River/Beechey Leagues
5. Recognition of 2024-2025 Season Award Recipients
6. Review Engagement and Appointment of Reviewer (Appendix 1)
7. Proposed Amendments to the Constitution
 - a) Revise "Annual General Meeting" to "Annual Meeting" (Appendix 2)
 - b) Vice Treasurer as Non-voting Member (Appendix 3)
8. Appointment of Vice Treasurer (incumbent Sandra Forde) (Appendix 4)
9. Appointment of Electioneer and Scrutineer (Appendix 5)
10. Election of 2025 – 2026 Executive

Returning Members for 2025-26 Season

POSITION	RETURNEE
President	Darryl Smith (life member)
Past-President	Dave Mark (life member)
Treasurer	Mark Calder (life member)
1-year Directors	Mike Eichler
	Dawn Phillips-Brown
	Lauren Robson
	Dale Smith
	Sean Swiech [#]
	Rick Windl

Positions to be Elected / Incumbents

POSITION	INCUMBENT
Vice President	Mike St. Croix
Secretary	Alex Davidson (life member)
2-year Directors	Amanda Bailey
	Andrea Brodhagen
	Tyler Craig
	Christinea Donaghy
	Ian Rutherford
	Nat Snyder

Resignation

11. Transaction of any business, other than financial, which relates to the business of the AM and notice and particulars of which were received by the Secretary of the Association in writing at least fifteen (15) days prior to the Annual Meeting.
12. President's Remarks
13. Adjournment

APPENDICES:

1. APPENDIX 1: Review Engagement and Appointment of Reviewer
2. APPENDIX 2: Revise "Annual General Meeting" to "Annual Meeting".
3. APPENDIX 3: Vice Treasurer as Non-voting Member
4. APPENDIX 4: Appointment of Vice Treasurer
5. APPENDIX 5: Appointment of Electioneer and Scrutineer

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APPENDICES TO THE AGENDA

APPENDIX 1 – REVIEW ENGAGEMENT AND APPOINTMENT OF REVIEWER

Whereas it is good practice for New Hamburg Hockey Association (NHHA) to have an annual third-party review of the financials of the organization.

And whereas the Ontario Not-for-profit Corporations Act (ONCA) prescribes that the review be in the form of an audit if annual revenues are greater than \$500,000 unless approved by at least 80% of the members present at a general meeting (extraordinary resolution) that the review be in the form of a review engagement (less extensive and expensive than an audit).

And whereas if annual revenues are less than \$500,000 ONCA allows for both the audit and review engagement to be waived by approval of 80% of the members present at a general meeting.

And whereas Shawn Meyering of Pollard Gagliardi Navickas LLP Chartered Professional Accountants satisfactorily carried out the engagement review for the 2024-2025 fiscal year.

Be it hereby resolved that no matter the annual revenues of the New Hamburg Hockey Association the financial review for the upcoming fiscal year ending March 31, 2026 be in the form of a review engagement.

And that the review engagement be completed by Shawn Meyering of Pollard Gagliardi Navickas LLP Chartered Professional Accountants.

APPENDIX 2 – REVISE “ANNUAL GENERAL MEETING” TO “ANNUAL MEETING”

Whereas the NHHA Constitution has a legacy term "Annual General Meeting".

And whereas the OMHA has directed that all Centres change reference to "Annual General Meeting" to read "Annual Meeting" to be consistent with the Ontario Not-for-profit Corporations Act.

Be it hereby resolved that all future reference in NHHA documentation to "Annual General Meeting" be changed to "Annual Meeting" and that future reference to "AGM" be changed to "AM".

APPENDIX 3 – VICE TREASURER AS NON-VOTING MEMBER

Whereas the primary role of the Vice Treasurer is to assist the Treasurer with their duties, thus attendance at all meetings is not required to proficiently carry out their duties.

Be it hereby resolved that the NHHA Constitution be revised by adding Item "14.4.5 The Vice Treasurer is excused from attending meetings when the Treasurer is present. If the Vice Treasurer is in attendance with the Treasurer, the Vice Treasurer shall have voice but no vote. When the Treasurer is absent, the Vice Treasurer shall have both voice and vote."

APPENDIX 4 – APPOINTMENT OF VICE TREASURER

Whereas Item 11.3.1.4 of the NHHA Constitution describes " In odd numbered years, the Vice Treasurer is appointed by the Executive and ratified by the membership for a period of two years."

And whereas Sandra Forde has performed exemplary service to this position since the position was created in 2022.

And Whereas Sandra Forde has informed that if appointed she will accept the position.

Be it hereby resolved that the NHHA Executive appoint Sandra Forde as Vice-Treasure for the 2-year term commencing June 1, 2025.

And that this resolution be presented to the NHHA 2025 Annual Meeting for ratification by the membership.

APPENDIX 5 – APPOINTMENT OF ELECTIONEER AND SCRUTINEER

Whereas Item 12.2.2 of the NHHA Constitution describes " The executive shall appoint the electioneer and scrutineer(s) for election of the officers and directors by a majority vote.

And whereas Matt Wilhelm has agreed to be Electioneer and Greg Roth and Tony Titus have agreed to be Scrutineers if appointed.

Be it hereby resolved that Matt Wilhelm be appointed as Electioneer, and Greg Roth and Tony Titus be appointed as Scrutineers for the election of Officers and Directors at the NHHA 2025 Annual Meeting.

And that this resolution be presented to the NHHA 2025 Annual Meeting for ratification by the membership.